



**Dayananda Sagar College of Dental Sciences,**  
**Shavige Malleshwara Hills, Kumaraswamy Layout, Bengaluru**

DSCDS/Internal/2022-23/01

**FACILITY MANAGEMENT COMMITTEE**

Sub: Facility management committee meeting on 05-09-2022

**Date and Time:** 05-09-2022, 10.30AM to 11-30AM.

**Venue:** Principal office board room.

The following members were present:

Sl. No.	Name	Position	Signature
1	Dr. Hemanth M	Chairman	
2	Dr. Sreeharsha T V	Member Secretary	
3	Dr. Mahesh D R	Member	
4	Dr. Sangeetha R	Member	
5	Dr. Ashok H K	Member	
6	Dr. Mahesh P C	Member	
7	Dr. Rayan Mallick	Member	
8	Dr. Archana R Naik	Member	
9	Dr. Jayanth N R	Member	
10	Dr. Kavitha M	Member	
11	Dr. Mir Shahid Ulla	Member	
12	Mrs. Vidya G	Member	
13	Mrs. Manasa M B	Member	
14	Mr. Kumaraswamy	Member	

Agenda and points discussed

**1. New committee**

Introduction of the new committee members and member secretary was done.  
Roles and duties were discussed.

**2. Forth coming undergraduate practical examination**

All the departments are informed to raise the complaint if any repair / maintenance work is required.

General maintenance of all the dental chairs are to be conducted in all the department.

**3. Issue related to water leakage in the department washrooms and clinic areas**

Department of orthodontics, Periodontics, pedodontics have complained related to plumbing works in the department, review of the problems raised.

Dr. Sreeharsha T V  
Member Secretary

Dr. Hemanth M  
Chairperson

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**Dayananda Sagar College of Dental Sciences,**  
**Shavige Malleshwara Hills, Kumaraswamy Layout, Bengaluru**

DSCDS/Internal/2021-22/03

**FACILITY MANAGEMENT COMMITTEE**

Sub: Facility management committee meeting on 05-04-2022

**Date and Time:** 05-04-2022, 10.30AM to 11-30AM.

**Venue:** Principal office board room.

The following members were present:

Sl. No.	Name	Position	Signature
1	Dr. Hemanth M	Chairman	
2	Dr. Krishnakumar	Member Secretary	
3	Dr. Mahesh D R	Member	
4	Dr. Sangeetha R	Member	
5	Dr. Nithin Bhaskar	Member	
6	Dr. Vinod Rangan	Member	
7	Dr. Sreeharsha T V	Member	
8	Dr. Archana R Naik	Member	
9	Dr. Kavitha M	Member	
10	Mr. Kumaraswamy	Member	

Agenda and points discuss

**1. Carpentry and plumbing works**

Department of orthodontics and dentofacial orthopedics and pedodontics has complained about improper functioning of the wash basin(plumbing) and Door repairs. Concerned department / in charge staff is instructed to contact the supplier and to submit the report regarding the same. Issue forwarded to office.

**2. Complaint from the department of Prosthodontics.**

Department of prosthodontics has complained the issue regarding improper working of the model trimmer.

**3. General maintenance of all the department**

Dr. Krishnakumar  
Member Secretary

Dr. Hemanth M  
Chairperson

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**Dayananda Sagar College of Dental Sciences,**  
**Shavige Malleshwara Hills, Kumaraswamy Layout, Bengaluru**

DSCDS/Internal/2021-22/02

**FACILITY MANAGEMENT COMMITTEE**

Sub: Facility management committee meeting on 14-12-2021

**Date and Time:** 14-12-2021, 10.30AM to 11-30AM.

**Venue:** Principal office board room.

The following members were present:

Sl. No.	Name	Position	Signature
1	Dr. Hemanth M	Chairman	
2	Dr. Krishnakumar	Member Secretary	
3	Dr. Mahesh D R	Member	
4	Dr. Sangeetha R	Member	
5	Dr. Nithin Bhaskar	Member	
6	Dr. Vinod Rangan	Member	
7	Dr. Sreeharsha T V	Member	
8	Dr. Archana R Naik	Member	
10	Dr. Kavitha M	Member	
12	Mr. Kumaraswamy	Member	

Agenda and points discussed

**1. Electrical issues**

Various departments including oral medicine, conservative and endodontics have complained about various electrical issues, Review of the repairs works for the above works.

**2. Report on Dental chairs.**

General maintenance of the chairs are reviewed

Dr. Krishnakumar  
Member Secretary

Dr. Hemanth M  
Chairperson

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**Dayananda Sagar College of Dental Sciences,**  
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DSCDS/Internal/2021-22/01

**FACILITY MANAGEMENT COMMITTEE**

Sub: Facility management committee meeting on 14-08-2021

**Date and Time:** 14-08-2021, 10.30AM to 11-30AM.

**Venue:** Principal office board room.

The following members were present:

Sl. No.	Name	Position	Signature
1	Dr. Hemanth M	Chairman	
2	Dr. Krishnakumar	Member Secretary	
3	Dr. Mahesh D R	Member	
4	Dr. Sangeetha R	Member	
5	Dr. Nithin Bhaskar	Member	
6	Dr. Vinod Rangan	Member	
7	Dr. Sreeharsha T V	Member	
8	Dr. Archana R Naik	Member	
9	Dr. Sharmada	Member	
10	Dr. Kavitha M	Member	
11	Mrs Vijaya V	Member	
12	Mr. Kumaraswamy	Member	

Agenda and points discussed

**1. Review of the Report**

Report submitted by the individual department regarding dental chairs was discussed and Mr. Kumaraswamy (Technician) is instructed to inspect the chairs in all the clinical departments and to submit the list of requirements.

**2. Issue with the ceramic lab.**

Lab technicians have complained regarding issue in the operation of ceramic furnace. Concerned department and in charge staff is instructed to contact the external agency and submit the report of the same.

**3. Plumbing and electrical**

Four plumbing and 2 electrical works were carried in the dept of Endodontics, Prosthodontics, And Oral Surgery to be reviewed.

Dr. Krishnakumar  
Member Secretary

Dr. Hemanth M  
Chairperson

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DSCDS/Internal/2020-21/03

**FACILITY MANAGEMENT COMMITTEE**

Sub: Facility management committee meeting on 12-04-2021

**Date and Time:** 12-04-2021, 10.30AM to 11-30AM. **Venue:** Principal office board room.

The following members were present:

Sl. No.	Name	Position	Signature
1	Dr. Hemanth M	Chairman	
2	Dr. Krishnakumar	Member Secretary	
3	Dr. Mahesh D R	Member	
4	Dr. Sangeetha R	Member	
5	Dr. Sreeharsha T V	Member	
6	Dr. Nithin Bhaskar	Member	
7	Dr. Vinod Rangan	Member	
8	Dr. Archana R Naik	Member	
9	Dr. Sharmada	Member	
10	Dr. Kavitha M	Member	
11	Mr. Kumaraswamy	Member	

Agenda and points discussed

**1. General infrastructure maintenance.**

Facility department is informed to assess and perform the general cleaning procedure of the individual department and maintenance of the infrastructure.

**2. Complaint of dental chairs in the department of Prosthodontics and Oral surgery.**

Mr. Kumaraswamy, technician is instructed to inspect the chairs and to submit the report.

**3. Any other**

All the departments are instructed to inspect the dental chairs in the department and submit a report regarding the same.

**4. Electrical and plumbing**

Department of Pedodontics, Endodontics and Orthodontics had Raised complaints regarding electrical and plumbing works, review of the work in these departments.

Dr. Krishnakumar  
Member Secretary

Dr. Hemanth M  
Chairperson

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**Dayananda Sagar College of Dental Sciences,**  
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DSCDS/Internal/2020 - 21/02

**FACILITY MANAGEMENT COMMITTEE**

Sub: Facility management committee meeting on 07-12-2020

**Date and Time:** 07-12-2020, 10.30AM to 11-30AM.

**Venue:** Principal office board room.

The following members were present:

Sl. No.	Name	Position	Signature
1	Dr. Hemanth M	Chairman	
2	Dr. Krishnakumar	Member Secretary	
3	Dr. Mahesh D R	Member	
5	Dr. Nithin Bhaskar	Member	
6	Dr. Vinod Rangan	Member	
7	Dr. Sreeharsha T V	Member	
8	Dr. Archana R Naik	Member	
10	Dr. Kavitha M	Member	
11	Mrs Vijaya V	Member	
12	Mr. Kumaraswamy	Member	

Agenda and points discussed

**1. Overall review of the Covid Protocols.**

All the committee members of the specialty departments are instructed to assess and review the covid protocol guidelines in their respective departments and to submit a list of requirements.

**2. Infrastructure issues.**

General Maintenance of all the department are to be reviewed.

Dr. Krishnakumar  
Member Secretary

Dr. Hemanth M  
Chairperson

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**Dayananda Sagar College of Dental Sciences,**  
**Shavige Malleshwara Hills, Kumaraswamy Layout, Bengaluru**



DSCDS/Internal/2020 - 21/01

**FACILITY MANAGEMENT COMMITTEE**

Sub: Facility management committee meeting on 08-09-2020

**Date and Time:** 08-09-2020, 10.30AM to 11-30AM.

**Venue:** Principal office board room.

The following members were present:

Sl. No.	Name	Position	Signature
1	Dr. Hemanth M	Chairman	
2	Dr. Krishnakumar	Member Secretary	
3	Dr. Mahesh D R	Member	
4	Dr. Nithin Bhaskar	Member	
5	Dr. Vinod Rangan	Member	
6	Dr. Sreeharsha T V	Member	
7	Dr. Archana R Naik	Member	
8	Dr. Sharmada	Member	
9	Dr. Kavitha M	Member	
10	Mr. Kumaraswamy	Member	

Agenda and points discussed

**1. General maintenance of Dental chairs.**

All the departments are informed to raise the complaint if any repair / maintenance work is required.

**2. Water leakage / Plumbing issue in the Department of Periodontics.**

Complaints raised by the department are to be reviewed.

Dr. Krishnakumar  
Member Secretary

Dr. Hemanth M  
Chairperson

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DSCDS/Internal/2019 - 20/03

**FACILITY MANAGEMENT COMMITTEE**

Sub: Facility management committee meeting on 03-06-2020

**Date and Time:** 03-06-2020, 10.30AM to 11-30AM.

**Venue:** Principal office board room.

The following members were present:

Sl. No.	Name	Position	Signature
1	Dr. Hemanth M	Chairman	
2	Dr. Krishnakumar	Member Secretary	
3	Dr. Mahesh D R	Member	
4	Dr. Sangeetha R	Member	
5	Dr. Nithin Bhaskar	Member	
6	Dr. Vinod Rangan	Member	
7	Dr. Sreeharsha T V	Member	
8	Dr. Archana R Naik	Member	
10	Dr. Kavitha M	Member	
12	Mr. Kumaraswamy	Member	

Agenda and points discussed

**1. Covid Protocol.**

Meeting was held following all the covid protocol.

Required Covid protocols were discussed to restart the OPDs for screening and treatment of patients.

**2. General maintenance of dental chairs and other equipment.**

Since 2 months due to lock down dental chairs were not in use. Hence decided to assess the working conditions of the chairs by technician and was asked to the requirement list afresh.

**3. Any other.**

Electrical and Plumbing works Complaints raised by Dept. of Public health are to be reviewed.

Dr. Krishnakumar  
Member Secretary

Dr. Hemanth M  
Chairperson

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**Dayananda Sagar College of Dental Sciences,**  
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DSCDS/Internal/2019 - 20/02

**FACILITY MANAGEMENT COMMITTEE**

Sub: Facility management committee meeting on 04-12-2019

**Date and Time:** 04-12-2019, 10.30AM to 11-30AM.

**Venue:** Principal office board room.

The following members were present:

Sl. No.	Name	Position	Signature
1	Dr. Hemanth M	Chairman	
2	Dr. Krishnakumar	Member Secretary	
3	Dr. Mahesh D R	Member	
4	Dr. Sangeetha R	Member	
5	Dr. Nithin Bhaskar	Member	
6	Dr. Vinod Rangan	Member	
7	Dr. Sreeharsha T V	Member	
8	Dr. Archana R Naik	Member	
10	Dr. Kavitha M	Member	
12	Mr. Kumaraswamy	Member	

Agenda and points discussed

**1. Discussion on sending the equipment outside the institution for repair.**

Members were appraised about the procedure involved in sending the equipment to the external agencies outside the institution for repair that included intimation to member secretary and chairman followed by intimation to honorable secretary, DSCDS to procure the Gate pass.

**2. Carpentry related works**

Department of Prosthodontics and endodontics had raised complains regarding the carpentry works, the works has to be reviewed.

Dr. Krishnakumar  
Member Secretary

Dr. Hemanth M  
Chairperson

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DSCDS/Internal/2019 - 20/01

**FACILITY MANAGEMENT COMMITTEE**

Sub: Facility management committee meeting on 14-08-2019

**Date and Time:** 14-08-2019, 10.30AM to 11-30AM.

**Venue:** Principal office board room.

The following members were present:

Sl. No.	Name	Position	Signature
1	Dr. Hemanth M	Chairman	
2	Dr. Krishnakumar	Member Secretary	
3	Dr. Mahesh D R	Member	
4	Dr. Sangeetha R	Member	
5	Dr. Nithin Bhaskar	Member	
6	Dr. Vinod Rangan	Member	
7	Dr. Sreeharsha T V	Member	
8	Dr. Archana R Naik	Member	
9	Dr. Sharmada	Member	
10	Dr. Kavitha M	Member	
11	Mrs Vijaya V	Member	
12	Mr. Kumaraswamy	Member	

Agenda and points discussed

**1. General maintenance of Dental chairs.**

All the departments are informed to raise the complaint if any repair / maintenance work is required.

Mr. Kumaraswamy (Technician) is instructed to inspect the chairs in all the clinical departments and to attend the problems.

**2. Electrical and carpentry works**

Department of prosthodontics and orthodontics have reported and forwarded to facility department for the repair.

Dr. Krishnakumar  
Member Secretary

Dr. Hemanth M  
Chairperson

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**Dayananda Sagar College of Dental Sciences,**  
**Shavige Malleshwara Hills, Kumaraswamy Layout, Bengaluru**



DSCDS/Internal/2018 - 19/03

**FACILITY MANAGEMENT COMMITTEE**

Sub: Facility management committee meeting on 08-04-2019

**Date and Time:** 08-04-2019, 10.30AM to 11-30AM.

**Venue:** Principal office board room.

The following members were present:

Sl. No.	Name	Position	Signature
1	Dr. Hemanth M	Chairman	
2	Dr. Krishnakumar	Member Secretary	
3	Dr. Mahesh D R	Member	
4	Dr. Sangeetha R	Member	
5	Dr. Nithin Bhaskar	Member	
6	Dr. Vinod Rangan	Member	
7	Dr. Smitha Sharan	Member	
8	Dr. Archana R Naik	Member	
9	Dr. Sharmada	Member	
10	Dr. Kavitha M	Member	
11	Mrs Vijaya V	Member	
12	Mr. Eshwar C	Member	

Agenda and points discussed

**1. General maintenance of Dental chairs.**

All the departments are informed to raise the complaint if any repair / maintenance work is required.

Mr. Kumaraswamy (Technician) is instructed to inspect the chairs in all the clinical departments and to attend the problems.

**2. Tube lights not working in the department of prosthodontics patient waiting area.**

Issue reported and forwarded to facility department for the repair.

**3. Any other.**

Plumbing and electrical general maintenance are to be reviewed.

Dr. Krishnakumar  
Member Secretary

Dr. Hemanth M  
Chairperson

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**Dayananda Sagar College of Dental Sciences,**  
**Shavige Malleshwara Hills, Kumaraswamy Layout, Bengaluru**



DSCDS/Internal/2018-19/02

**FACILITY MANAGEMENT COMMITTEE**

Sub: Facility management committee meeting on 11-12-2018

**Date and Time:** 11-12-2018, 10.30AM to 11-30AM,

**Venue:** Principal office board room.

The following members were present:

Sl. No.	Name	Position	Signature
1	Dr. Hemanth M	Chairman	
2	Dr. Krishnakumar	Member Secretary	
3	Dr. Mahesh D R	Member	
4	Dr. Sangeetha R	Member	
6	Dr. Vinod Rangan	Member	
7	Dr. Smitha Sharan	Member	
9	Dr. Sharmada	Member	
10	Dr. Kavitha M	Member	
11	Mrs Vijaya V	Member	
12	Mr. Eshwar C	Member	

Agenda and points discussed

**1. Water leakage in the department of conservative dentistry.**

Letter forwarded to facility department.

**2. Carpentry works**

Pedodontics and orthodontics had raised complaints regarding carpentry, works carried and the progress are to be reviewed.

Dr. Krishnakumar  
Member Secretary

Dr. Hemanth M  
Chairperson



**Dayananda Sagar College of Dental Sciences,**  
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DSCDS/Internal/2018-19/01

**FACILITY MANAGEMENT COMMITTEE**

Sub: Facility management committee meeting on 14-08-2018

**Date and Time:** 14-08-2018, 10.30AM to 11-30AM.

**Venue:** Principal office board room.

The following members were present:

Sl. No.	Name	Position	Signature
1	Dr. Hemanth M	Chairman	
2	Dr. Krishnakumar	Member Secretary	
3	Dr. Mahesh D R	Member	
4	Dr. Sangeetha R	Member	
5	Dr. Nithin Bhaskar	Member	
6	Dr. Vinod Rangan	Member	
7	Dr. Smitha Sharan	Member	
8	Dr. Archana R Naik	Member	
9	Dr. Sharmada	Member	
10	Dr. Kavitha M	Member	
11	Mrs Vijaya V	Member	
12	Mr. Eshwar C	Member	

Agenda and points discussed,

**1. General maintenance of Dental chairs.**

All the departments are informed to raise the complaint if any repair / maintenance work is required. Mr. Eshwar C (Technician) is instructed to inspect the chairs in all the clinical departments and to attend the problems.

**2. Issues regarding Infrastructure.**

General Maintenance of all the departments are to be reviewed

Dr. Krishnakumar  
Member Secretary

Dr. Hemanth M  
Chairperson



**Dayananda Sagar College of Dental Sciences,**  
**Shavige Malleshwara Hills, Kumaraswamy Layout, Bengaluru**



DSCDS/Internal/2017-18/02

**FACILITY MANAGEMENT COMMITTEE**

Sub: Facility management committee meeting on 09-04-2018

**Date and Time:** 09-04-2018, 10.30AM to 11-30AM.

**Venue:** Principal office board room.

The following members were present:

Sl. No.	Name	Position	Signature
1	Dr. Hemanth M	Chairman	
2	Dr. Krishnakumar	Member Secretary	
3	Dr. Mahesh D R	Member	
4	Dr. Sangeetha R	Member	
5	Dr. Nithin Bhaskar	Member	
6	Dr. Vinod Rangan	Member	
7	Dr. Smitha Sharan	Member	
8	Dr. Archana R Naik	Member	
9	Dr. Sharmada	Member	
10	Dr. Kavitha M	Member	
11	Mrs Vijaya V	Member	
12	Mr. Eshwar C	Member	

Agenda and points discussed,

**1. General maintenance of Dental chairs.**

All the departments are informed to raise the complaint if any repair / maintenance work is required. Mr. Eshwar C (Technician) is instructed to inspect the chairs in all the clinical departments and to attend the problems.

**2. Discussion of the policy document.**

Policy document was discussed and members' opinions were considered.

Dr. Krishnakumar  
Member Secretary

Dr. Hemanth M  
Chairperson

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**Dayananda Sagar College of Dental Sciences,**  
**Shavige Malleshwara Hills, Kumaraswamy Layout, Bengaluru**



DSCDS/Internal/2017 - 18/01

**FACILITY MANAGEMENT COMMITTEE**

Sub: Facility management committee meeting on 12-12-2017

**Date and Time:** 12-12-2017, 10.30AM to 11-30AM.

**Venue:** Principal office board room.

The following members were present:

Sl. No.	Name	Position	Signature
1	Dr. Hemanth M	Chairman	
2	Dr. Krishnakumar	Member Secretary	
3	Dr. Mahesh D R	Member	
4	Dr. Sangeetha R	Member	
5	Dr. Nithin Bhaskar	Member	
6	Dr. Vinod Rangan	Member	
7	Dr. Smitha Sharan	Member	
8	Dr. Archana R Naik	Member	
9	Dr. Sharmada	Member	
10	Dr. Kavitha M	Member	
11	Mrs Vijaya V	Member	
12	Mr. Eshwar C	Member	

Agenda and points discussed

**1. Discussion regarding duties of the committee**

Duties of the member secretary and other members were discussed.

Duties assigned to Mr. Eshwar C, technician

Dr. Krishnakumar  
Member Secretary

Dr. Hemanth M  
Chairperson